

MONKSILVER PARISH COUNCIL 17th May 2019

Agenda for Parish Council meetings on Friday, 17th May, 2019 at 7:00pm in EMN Community Hall.

(Prior to the Meeting, all Councillors shall sign their Declaration of Acceptance in the presence of the clerk.)

ANNUAL PARISH MEETING

Open agenda for local residents to participate and contribute.

1. Minutes of the APM 2018.
2. Matters arising
3. No set agenda

ANNUAL PARISH COUNCIL MEETING

1. Apologies
2. Open for comments & questions from members of the public.
3. Election of new Chair & Vice Chair. (presided over by the clerk)
4. Decoration of Acceptance of the Office of Chair & Vice Chair.
5. Co-opting of vacancies. (Any co-opted councilors can then attend the meeting but must sign the declaration of Acceptance following the meeting)
6. Allocation of Parish Councillors' areas of responsibility.
7. Register of Interests.
8. Minutes of the A.P.C.M. May, 2018
9. Matters arising.
10. Review of Code of Conduct.
11. Review of Bank Mandate
12. Review of Standing Orders.
13. Annual Governance and Accountability Return 2018/19 Part 2. Including approval of the following by the council:
 - a. Certificate of Exemption
 - b. Internal Audit. (Including recommendations for the future)
 - c. Section 1 – Agreement of Annual Governance Statement 2018/19.
 - d. Section 2 – Accounting Statement. (Including explanations of Variances in excess of 15%)

- e. Notice of contact details.
- 14. Overview of the year.
- 15. Any other business.
- 16. Date of the next annual meeting.

QUARTERLY PARISH COUNCIL MEETING 17th May 2019

1. Apologies for absence.
2. Minutes of last meeting. (22nd February, 2019).
3. Declarations of interest.
4. Presentation by Sam Murrel. (Local Engagement Lead)
5. Presentation by Izzy Sylvester. (Village Agent)
6. Matters arising.
7. 2019 Parish & District Elections.
8. Planning Applications:
 - a. The Green
 - b. District Councils' decision to NOT issue hard copies of Planning Application. These being replaced by electronic files.
9. Flooding issues and updates:
 - a. Combecross Hill / Street cleaning.
 - b. Flood Gauge at Brookside
 - c. Flood Prevention work: High Street/Birds Hill & Beech Tree Hill/B3188.
 - d. Williton Natural Flood Management Scheme.
 - e. West Somerset Flood Group.
 - a. Highways and Footpaths.
10. Website.
11. Deer Management Group report.
12. Neighbourhood Watch.
13. Finance:
 - a. Bank Statement.
 - b. Payments & Cheque agreements (to be signed after the meeting)
 - c. Budget/Precept 2019/20.
 - d. Current spend v Budget for current year.
 - a. Current Reserves.
14. Asset Register.
15. Risk Register.
16. Waste and Recycling.

17. Dog Fouling.
18. Village Defibrillator.
19. Fire hydrants.
 - a. Matters outside Monksilver.
20. AOB.
21. Dates of next four meetings.